

# Effective Presentation Skills

## A Practical Guide to Better Speaking

**Steve Mandel**



***A Fifty-Minute™ Series Book***

This Fifty-Minute™ Book is designed to be “read with a pencil.” It is an excellent workbook for self-study as well as classroom learning.

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# Effective Presentation Skills A Practical Guide For Better Skills Crisp Fiftyminutes Paperback

**Joacim Rocklöv**



## **Effective Presentation Skills A Practical Guide For Better Skills Crisp Fiftyminutes Paperback:**

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outcomes Real life clinical scenarios chapter exercises and a new writing tutorial also offer endless opportunities to hone your skills Moments of Connection boxes highlight the outcomes and benefits of successful communication Wit Wisdom boxes provide a humorous personal approach to communication theory and application Reflections On boxes give you a specific task to help you integrate chapter material into the broader scope of nursing practice Exercises throughout the book help you master chapter techniques and strengthen your communication skills QSEN specific exercises developed by a leading expert highlight how safety and improved care can result from better communication UNIQUE Online writing tutorial on Evolve helps you review and improve your technical writing skills Case studies on Evolve give you practice using proper communication skills in a variety of real life case scenarios The latest information on compassion fatigue language use client preconceived ideas about health care transcultural issues technology and the demands of electronic medical record systems provide you with the most up to date and relevant information needed to excel in today s nursing field *Books in Series*

,1985 Vols for 1980 issued in three parts Series Authors and Titles **Effective presentation-skills : a practical guide for better speaking** Steve Mandel,1993 **Books in Print Supplement** ,2002 **Mental Fitness** Merrill F. Raber,George Dyck,1987 Telemarketing Basics Julie Freestone,Janet Brusse,1989 Geared toward today s telemarketing professional this book outlines a ten step process to increase your sales success *Instructor's Guide* Adler,2000-07

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thoughtful summary exercises at the end of each chapter that give you a specific task to help you integrate chapter material into the broader scope of nursing practice Wit Wisdom boxes present selected verses and quotations relevant to chapter topics adding interest and humor These boxes keep your attention by providing moments of relief from serious topics and a ha moments when theory becomes linked to practice Exercisesthroughout each chapter help you master chapter techniques and strengthen your communication skills NEW Active Learning feature in every chapter promotes active goal directed reading NEW Exercises in each chapter including reflective journaling remediation online and group activities and discussion topics help facilitate various learning types NEW and UPDATED Additional QSEN exercises and an updated QSEN preface highlight the importance of assertive communication in promoting quality safe care for clients NEW Discusses the importance of interprofessional education and communication in the healthcare environment NEW Addresses the importance of presence in nursing being present for clients families colleagues and self NEW New content on healthy grief and the issues of death denial and death phobia and professional boundaries related to social media NEW Coverage of the most current research about the importance of self care NEW Explains the importance of the concept of the pause in communication so you better understand how and when to use pauses

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