

NETEFFECT SERIES

TECHNOLOGY SKILLS

# EFFECTIVE TEAMWORK

## TEN STEPS FOR TECHNICAL PROFESSIONS

DAVID L. GOETSCH



- LEADERSHIP
- COMMUNICATION
- PERFORMANCE

# Effective Teamwork Ten Steps For Technical Professions

## Neteffect

**JL Elias**



## **Effective Teamwork Ten Steps For Technical Professions Neteffect:**

*Effective Teamwork* David L. Goetsch, 2004 Approaching teamwork from the technical professional's perspective this comprehensive hands on manual provides a ten step model for effective teamwork and covers the essential teamwork principles with simulation cases in every chapter The volume addresses the three types of team work teams improvement teams and standing committees as well as the factors that work against effective teamwork the character traits that promote effective teamwork and team leadership principles The volume outlines a ten step model to effective teamwork establishing direction and goals clear roles and ground rules for teams and accountability as well as developing team leadership skills communication skills and conflict management skills The volume also teaches how to establish a well defined decision making process and empower team members positive team behaviors recognize and reward team performance and make teamwork part of the culture For engineers architects manufacturing personnel construction managers computer professionals and other technical professionals

**Forthcoming Books** Rose Arny, 2003-12 *Effective Change Management* David L. Goetsch, James R. Richburg, 2004-04-01 This text contains practical hands on step by step applications of change management principles that stress the importance of improvement within organizations rather than simply making changes It examines the competitive advantage school of thought from the perspective of technical professionals and sees the need for change as being directly tied to the need to gain and maintain competitive advantages in the global marketplace Each chapter focuses on the ten steps recommended that technical professionals follow to improve continually and compete successfully understand change and your role in it anticipate the need for change establish the need for change establish the change leadership team develop the change picture and change plan communicate the change picture and plan to all stakeholders gain the commitment of all stakeholders empower employees to act in carrying out the change plan execute the change plan and incorporate the change in the organization's culture For engineers engineering managers technologists technicians any technical professionals in any field

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